

# Data Committee Meeting - 4/21/2021

Wednesday, April 21, 2021 2:23 PM

**Meeting Date:** 4/21/2021 3:00 PM

**Location:** <https://mainestate.zoom.us/j/85660041261>

**Link to Outlook Item:** [click here](#)

## Invitation Message

### Participants

- [Davis, Darren W](#) (Meeting Organizer)
- [Christopher Connor](#)
- [Oko, Jason A](#) (Accepted in Outlook)
- [Andrea McGraw](#)
- [Debbie Morgan](#)
- [Chuck McMahan](#)
- [Darrin White](#)
- [Stephen Smith](#) (Accepted in Outlook)
- [Dennis Russell](#)
- [Jason Cooney](#)
- [Jaye LaCroix](#)
- [Joanne Lebrun](#)
- [Johnson, Joel](#)
- [Kregg Kane](#) (Accepted in Outlook)
- [Rebecca Reagan](#)
- [Richard Petrie](#)
- [Sharkey](#) (Tentative in Outlook)
- [Steve Pratt](#)
- [akmcgraw@emhs.org](mailto:akmcgraw@emhs.org)
- [Kregg Kane](#)

## Agenda

1. Call To Order
2. Reading of the Maine EMS mission statement:  
The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all clinicians. All members of this committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this committee, we commit to serve the respective clinicians, communities, and residents of the jurisdictions that we represent.
3. Attendance
  - Committee Members
    - Christopher Connor
    - Jaye LaCroix – EMS Billing
    - Darin White – Fire-based EMS
    - Robert Sharkey – Private EMS Agency
    - Jason Cooney – Non Fire-based EMS Agency
    - Rick Petrie – Institutional Review Board
    - Steven Smith – Ex officio board member
  - Non Committee Members
    - Darren Davis
    - Jason Oko

- Jesse Thompson
- Jonathan Powers
- Joel Johnson

Quorum present?

4. Approval of prior meeting minutes
  - a. Rick makes a motion to approve the January
  - b. Seconded by Rob
    - Christopher Connor
    - Robert Sharkey – Private EMS Agency
    - Jason Cooney – Non Fire-based EMS Agency
    - Rick Petrie – Institutional Review Board
  - c. Rick makes a motion to approve the February
  - d. Seconded by Jason Cooney
    - Christopher Connor
    - Robert Sharkey – Private EMS Agency
    - Jason Cooney – Non Fire-based EMS Agency
    - Rick Petrie – Institutional Review Board
  
5. Public Comment
  - a. None
6. Modifications to Agenda
  - a. None
7. Old Business
  - a. Status update on the RFP.
    - 1) Town Hall Meetings held:
      - 1) Wednesday March 24, 2021 1800 <https://mainestate.zoom.us/j/86777940337>
      - 2) Friday March 26, 2021 1000 <https://mainestate.zoom.us/j/86030650309>
      - 3) Discussion on feedback
    - 2) Two major feedback areas were lack of knowledge of current system and a desire to avoid the pain and expense of moving to a new system.
    - 3) Next steps suggestions??
      - 1) Break down into different sections and have work sessions.
        - a) Data Repository
        - b) UI
        - c) PCR
        - d) Security
        - e) Import/Export
        - f) Report Writing
      - 2) Rick suggests 90 minute meetings every other week.
      - 3) Jason makes a motion to have first workshop May 5 3 PM for 1 one
      - 4) Rick seconds with a modification of 90 minutes
        - Christopher Connor
        - Robert Sharkey – Private EMS Agency
        - Jason Cooney – Non Fire-based EMS Agency
        - Rick Petrie – Institutional Review Board
    - 5) Darren to get copies of Maine OIT requirements
      - a) [general-architecture-principles\\_1.pdf \(maine.gov\)](#)
      - b) [Policies & Standards | Maine IT](#)
    - 6) Darren to get copies of original rfp and current contract and addendums.
    - 7) Darren set up Zoom meeting

b. Update on the Vaccination program.

1) Billing Update by Carrier

<i>Carrier</i>	<i>Status reported by carrier</i>	<i>Next steps</i>
Aetna	Now Billing	
Anthem	Expected start: 3/12 DELAYED	Anthem will send fillable PDF & directions to ME EMS by the end of this week Fillable PDF will not work
CIGNA	Now Billing	
CHO	Now Billing	
Harvard Pilgrim	Now Billing	
UHC	Expected start: Mid-March DELAYED	
Medicare	TBD	Need to identify submission process
MaineCare	TBD	Waiting on MaineCare

c. Update on the Data Dictionary/User guide and assign members to assist

1) (1/20/2021 ) Jason Cooney and Darin White volunteer to assist fleshing out the description

2) 2/17/2021 - no progress

3) 3/17/2021 - no progress

4) 4/21/2021 Darren to get with Jason Cooney on Friday

d. OD Map Interface - an upload of overdoses for strategic management

1) Requires geocoded incidents - In Progress

2) Requires new upload - In Progress

e. Nemsis v3.5 provider impression list

1) Chris; symptoms list and impression list most thorny list for users. Lengthy discussion on changing the lists. The impact, the need,

2) Darren to put together a list of values, with a count of usage on sharepoint

1) Emailed to committee members and in SharePoint folder

3) E situation 9 and 10 are same as impression

4) Jason Cooney Implement change workflow document to allow for justification of changes

5) Jason Cooney suggests having a work session.

1) Extend next month's meeting

6) Jonathan Powers suggest distributing the workbook.

1) Darren will send out

8. New Business

a. Lack of committee members. Chris to reach out to Sam to see if there can be some latitude in filling positions.

9. Other

a. Next Meeting scheduled for May 19, 2021 15:00

b. RFP Work session Scheduled for May 5, 2021 at 15:00

c. Impressions/Symptoms work session scheduled for May 19, 2021 16:00

10. Adjourn